



GORDONSTOUN

Broader experiences, broader minds

SPORTS COACH JOB SPECIFICATION

JOB PURPOSE

The Sports Coach will be fully involved in the coaching of many different sports at all levels in the Senior and Junior Schools as experience and opportunity permits. He/she will also be involved in the PE classroom programme and in sports administration. He/she is directly responsible to the Senior School Sport Co-ordinator for all aspects of his/her work apart from pastoral and general duties.

SPORT DISCIPLINES DESIRED

There are a number of opportunities available for next year in the sport and applications would be considered in all areas of our school sport. In particular we would welcome:

- Hockey
- Netball
- Fitness

While the Sports Coach role would be specific to one sport, experience and qualifications in a number of sports would be desirable, due to changing sports dependent on a given term.

AREAS OF RESPONSIBILITY

Sports Coaching – The Sports Coach will:

- Coach sport and other activities in both Senior and Junior Schools
- Supervise teams in both home and away fixtures
- Assist with sporting activities in the evenings and at weekends.
- Create sport programmes to further the progress of all our students.

PE Classroom Programme – The Sports Coach will:

- Assist with the provision of core PE lessons
- Assist with the cover of lessons for absent staff
- Possibly be involved in examinable class teaching if a PCGE or other teaching qualification is held (with the Teacher Job Description applying).

Administration – The Sports Coach will:

- Be involved in the administration of matches – hosting etc
- Be involved in the operation of the Sports Centre at certain times
- Attend meetings held for Sports Coaches

Extent of Responsibilities/Workload - On a regular basis the Sports Coach will:

- Provide activities in the afternoons Monday to Friday and Senior School activities on Saturday
- Take evening activities in the Sports centre on three evenings per week, Monday to Friday
- Be on the Duty Sports Coach rota in the evenings.
- Be involved in sports based activities, including inter-house sporting events on Sundays
- Be on a rota for covering the Sports Centre during Leave-out Weekends
- Assist with PE lessons in the academic timetable each week, where required
- Assist to a reasonable degree with lesson cover and invigilation

Pastoral and General Duties – The Sports Coach will:

- If the post holder is sufficiently experienced, they may be attached to one of the Boarding Houses as a Tutor, with the expectation of spending one evening per week in the House
- Assist with staff duties, being assigned to the various duty teams
- Attend chapel at least twice a week
- Attend full Staff Meetings in the Senior School
- Attend major School functions

Accommodation

- A room or flat suitable for single accommodation can be provided at a nominal charge.
- This would usually have to be vacated within three days of the end of the Summer Term, to allow Summer school to use the building.
- All meals are provided free of charge in the School refectory during term time.

Salary and Terms

The post is initially an eleven month appointment with the potential to extend beyond depending on the skills and experience of the correct candidate. The salary is paid monthly from September to July inclusive at the rate fixed for the year. Approximately 12 weeks off work and there is no expectation to work in them, apart from the time spent at the start of each term in preparation for the term and at the end of the term bringing matters to a close.