GORDONSTOUN

Broader experiences, broader minds.

TEACHER OF LEARNING SUPPORT

Reports to: Head of Student Support

Job Purpose: Gordonstoun has been leading the way in character education for more than 80 years. Our uniquely broad curriculum provides challenge in the classroom, at sea and in the mountains, on the stage and on the sports fields and enables students to discover the truth in our motto – Plus Est En Vous – there is more in you. The key focus of this role is to equip students with the skills to learn and instill confidence in their ability so they can thrive in the Gordonstoun curriculum. Through your outstanding practice you will support students in gaining formal qualifications and aid them in taking their place as twenty-first century international citizens.

Responsibilities of all members of staff:

- Comply with Gordonstoun's policies and procedures on Child Protection and Health and Safety.
- Contribute in a positive way to the ethos of the school in line with Gordonstoun's values: Safe; Positive; Improving.
- Carry out any other task as required from time to time in order to support the School.

Major responsibilities of the role:

Curriculum:

- To plan and teach excellent lessons.
- To offer one to one support, group support and in class support in a range of subjects.
- To build good relationships with all students.
- Be a leading classroom practitioner with a proven track record of success.
- To be committed to developing strategies to improve teaching and learning.
- To develop the skills of learners to equip them for the 21st century.
- To keep up to date with recent developments in Learning Support teaching, including use of ICT in the classroom, and to regularly undertake INSET.
- To mark and assess student work regularly.
- To ensure that appropriate differentiation of the curriculum is made to meet the needs of all levels of pupil ability.

Contribution within the Student Support department:

- To demonstrate excellent teaching skills and to be a model of good practice.
- To provide caring and careful support to those accessing the department

- To inspire students and enthuse them for learning
- To support invigilation and access arrangements for internal and external examinations.
- To promote the subject beyond the classroom e.g. extra-curricular activities, wall displays.
- To provide academic support and liaise with higher education in conjunction with the careers department.
- To promote cross curricular co-operation.

Students

- To establish appropriately high levels of expectation of pupils at all Key Stages by setting down clear guidelines for establishing good standards of behaviour and achievement, including the careful presentation of work and the care of books and equipment.
- To follow and to contribute to the relevant department procedures for the monitoring and recording of student progress.
- To adhere to the school's assessment, reporting and recording framework and to ensure that the agreed policy of the relevant department is followed including the consistent awarding of Merits across the Department.
- To prepare students for external examinations which involve internal assessment and external moderation and to provide marks arising from these assessments to Heads of Departments.
- To participate in internal moderation of external examination components which are assessed internally and moderated externally, within their department
- To help with the assessment and sitting of internal exams where appropriate.

Whole School Responsibilities

- To further the tone and purpose of the School by example.
- To foster and support activities in the interests of the school community.
- To be a member of school committees and working parties as appropriate

Community Responsibilities

- To ensure effective dialogue with parents in accordance with school policies
- To foster our relationship with feeder schools and higher education institutions
- To liaise with external agencies and employers as necessary
- To develop our relationship with other schools
- To write reports on individual students on their progress in their relevant subject in accordance with the school reporting policies and timetables

Safeguarding children

- The post holder has a responsibility for promoting and safeguarding the welfare of children and young people

- This includes children that they are responsible for and come in contact with. The post holder must adhere to and ensure compliance with the school's Child Protection Policy and Procedures at all times.

Additional responsibilities of a full-time member of staff

- To help cover short term absence of staff.
- To assist with the invigilation of exams.
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- To participate in the weekly Activity and Service programme of the school as arranged by the DHC.
- To participate in the staffing of any additional curricular activities and events, as required by the DHC. For example: expeditions, team fixtures, rehearsals etc.
- Unless occupying another position of pastoral responsibility to act as a Tutor in one of the boarding houses, as arranged by the Deputy Head Pastoral
- To assist with school duties as arranged by the Deputy Head Curriculum.
- To take a full part in the life of the School beyond the classroom, including regular attendance at school functions.
- To attend morning chapel at least twice a week.
- Carry out any other task as required by the Head of Senior School from time to time in order to support the school.

PERSON SPECIFICATION

Attributes	Essential	Desirable	Assessment Method
Experience	• Experience of teaching learning support in a secondary school.		Application form Sight of qualifications at interview Interview
Education and qualifications	• Good first degree in or closely related discipline • Postgraduate Certificate in Education or equivalent in secondary education • Meets requirements to register with the GTCS	• Further academic or broader curriculum qualifications • Already registered with the GTCS	Application form Sight of qualifications at interview
Skills and abilities	• Excellent IT skills, including proficiency in all MS Office applications. • Excellent communication and interpersonal skills. • Ability to organise and teach groups of students at all levels of ability • Ability to motivate students • Ability to improve student attainment • Ability to employ appropriate differentiation • Ability to engage and enthuse students in their relevant subject	• Specific qualifications or skills relating to one or more areas of the broader activity programme	Application form References Interview
Personal skills and qualities	• Conscientious and diligent, with excellent attention to detail. • Enthusiastic, diplomatic and calm under pressure. • A proven track record of strong working relationships with students colleagues and customers. • A positive and proactive attitude to manage a high volume of work. • Flexible, with a can-do attitude.		Interview

	● Someone who creates a positive and cooperative working environment. ● A commitment to Gordonstoun's unique educational ethos. ● A commitment to doing the best for students from diverse cultural backgrounds.		
Child protection	● Suitable to work with children ● A full PVG check will be completed on the successful candidate	● Experience of working with children and young people	References PVG check

Equality Act 2010 - Occupational Requirements with regard to age:

As our students are aged up to 18 years, the School has set an age requirement of 21 or over for all applicants for this post. Applying these requirements is a proportionate means of achieving a legitimate aim in line with the Equality Act 2010.