



GORDONSTOUN

Broader experiences, broader minds



SPORTS COACH – SPECIALIST IN HOCKEY JOB DESCRIPTION

JOB PURPOSE

The Sports Coach will be fully involved in the coaching of many different sports at all levels in the Senior and Junior Schools as experience and opportunity permits. They will also be involved in the PE classroom programme and in sports administration. They are directly responsible to the Senior School Sport & Activities Co-ordinator for all aspects of their work apart from pastoral and general duties. Experience in team sports is desirable, ideally specialising in one with the ability to coach across a broad range.

Salary and Terms

The post is initially an eleven-month appointment with the potential to extend beyond depending on the skills and experience of the correct candidate. The salary is paid monthly from September to July inclusive at the rate fixed for the year. Approximately 12 weeks of holidays are fully paid and there is no expectation to work in them, apart from the time spent at the start of each term in preparation for the term and at the end of the term bringing matters to a close.

Accommodation

- A room or flat suitable for single accommodation can be provided at a nominal charge.
- This would usually have to be vacated within three days of the end of the Summer Term, to allow Summer school to use the building.
- All meals are provided free of charge in the School refectory during term time

RESPONSIBILITIES OF ALL MEMBERS OF STAFF:

- Comply with Gordonstoun's policies and procedures on Child Protection and Health and Safety
- Contribute in a positive way to the ethos of the school in line with Gordonstoun's values: Safe; Positive; Improving
- Carry out any other task as required from time to time in order to support the School.

MAJOR RESPONSIBILITIES OF THE ROLE

The Sports Coach will:

- Coach sport and other activities in both Senior and Junior Schools
- Assist with sporting activities in the evenings and at weekends
- To take responsibility for coaching a team in our core sports during the week or at weekends
- Supervise teams in both home and away fixtures

PE Classroom Programme – The Sports Coach will:

- Occasionally assist with the provision of core PE lessons
- Invigilate examinations as required
- Possibly be involved in examinable class teaching if a PCGE or other teaching qualification is held (with the Teacher Job Description applying)

Administration – The Sports Coach will:

- Be involved in the administration of fixtures, tournaments and training (preseason and term time)
- Be involved in the operation of the Sports Centre on a rota
- Effectively plan and communicate coaching sessions to students and staff
- Attend meetings held for Sports Coaches

Extent of Responsibilities/Workload - On a regular basis the Sports Coach will:

- Provide activities in the afternoons Monday to Friday and Senior School activities on Saturday
- Take evening activities in the Sports centre on three evenings per week, Monday to Friday
- Be on the Duty Sports Coach rota in the evenings.
- Be involved in sports-based activities, including a variety of inter-house sporting events on Sundays
- Be on a rota for covering the Sports Centre during Leave-out weekends

Pastoral and General Duties – The Sports Coach will:

- Assist with staff duties, being assigned to the various duty teams
- Attend chapel at least twice a week
- Attend full Staff Meetings in the Senior School
- Attend major School functions

Person Specification

Attributes	Essential	Desirable	Assessment Method
Education and qualifications		<ul style="list-style-type: none"> ● Sports qualifications ● First Aid qualification 	Application form Interview Sight of qualifications at interview
Experience	<ul style="list-style-type: none"> ● Experience of working with children and young people and engaging them in sports 	<ul style="list-style-type: none"> ● Experience of leading sports teams and coaching 	Application form Interview
Skills/abilities (general)	<ul style="list-style-type: none"> ● Excellent communication skills ● Calm under pressure ● Flexible/adaptable ● Efficient ● Willing to take initiative 		Interview
Skills/abilities specific to the post	<ul style="list-style-type: none"> ● Strong planning and organisational skills ● High level of attention to detail 		Interview
Interpersonal skills & social skills	<ul style="list-style-type: none"> ● Able to work as part of a team 		Interview
Safeguarding	<ul style="list-style-type: none"> ● Suitable to work with children ● A full PVG check will be completed on the successful candidate 		References