



# GORDONSTOUN

Broader experiences, broader minds

## Duty of Candour Annual Report 2020

All health and social care services in Scotland have a duty of candour. This is a legal requirement which means that when things go wrong and mistakes happen, the people affected understand what has happened, receive an apology, and that organisations learn how to improve for the future.

An important part of this duty is that we provide an annual report about the duty of candour in our services. This short report describes how Gordonstoun has operated the duty of candour during the time between 1 January 2020 and 31 December 2020. We hope you find this report useful. Whilst a school context may not have many incidents involving the Duty, it is important to have the correct structures in place to be able to identify any opportunities for learning and improvement through our adverse event process or following feedback from other health and social care services.

### 1. About Gordonstoun:

Gordonstoun is an independent co-educational boarding school for students aged 5-18 located in Moray, Scotland. The School is registered with the Registrar for Independent Schools in Scotland and the Care Inspectorate and Education Scotland carry out regular inspections and publish reports on the School's provision.

### 2. How many incidents happened to which the Duty of Candour applies?

In the last year, there have been no incidents to which the duty of candour applied.

### 3. To what extent did Gordonstoun follow the Duty of Candour policy and procedure?

It was not necessary to follow the procedure established in our policy, other than the writing of this report, as there were no relevant incidents.

### 4. Information about our policy and procedures:

Our policy states that any event will be reported to the Care Inspectorate within the Notifications procedure on their e-Forms platform. Staff are reminded of policy and procedures on an annual basis as part of our In-service training programme. All incidents notified in this period have required the School to state that the Duty of Candour has NOT been required.

### 5. What has changed as a result?

There has been no need to make any changes to our policies and procedures as a result of the duty of candour.

### 6. Other information

As required, this is our annual report and it will be published on the School's website.

If you would like further information regarding this report, please contact Philip Schonken, Deputy Head Pastoral on [schonkenp@gordonstoun.org.uk](mailto:schonkenp@gordonstoun.org.uk)

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