



# GORDONSTOUN

Broader experiences, broader minds.

## OUTDOOR AND ADVENTURE LEARNING INSTRUCTOR

**Reports to:** Outdoor Education and Learning Coordinator

**Job Purpose:** Gordonstoun has been leading the way in outdoor education for more than 80 years. Our uniquely broad curriculum provides challenge in the classroom, at sea and in the mountains, on the stage and on the sports fields and enables students to discover the truth in our motto – Plus Est En Vous – there is more in you. As part of our core curriculum we manage and deliver a comprehensive range of outdoor and adventure learning experiences, sessions and activities.

### Responsibilities of all members of staff:

- Comply with Gordonstoun's policies and procedures on Child Protection and Health and Safety.
- Contribute in a positive way to the ethos of the school in line with Gordonstoun's values: Safe; Positive; Improving.
- Carry out any other task as required from time to time in order to support the School.

### Key Responsibilities

- Inspire students by providing a comprehensive, inspiring and educational range of outdoor and adventure learning sessions, programmes and expeditions in both the senior and junior schools.
- Support the outdoor and adventure learning department to achieve outstanding outcomes for students in a safe manner.
- Assist students who may require additional support in the relevant area, including those with advanced skills.
- Lead day, evening and weekend activities as required, including working on multi day wilderness expeditions.
- Manage the regular administration and maintenance of outdoor and adventure learning equipment.
- Assist in all aspects of the administration of the outdoor education and learning department.
- Assist the Head of Department in ensuring all activities are run in accordance with the relevant risk assessment and safety management procedures.

### Students

- Establish high expectations of students by setting down clear guidelines for establishing good standards of behaviour and achievement, including the care of equipment.
- Contribute to the relevant department procedures for the monitoring and recording of student progress.
- Adhere to the school's assessment, reporting and recording framework and ensure the agreed policy is followed by members of the team including the consistent awarding of merits across the department.

## **Whole School Responsibilities**

- To further the tone and purpose of the School by example.
- To foster and support activities in the interests of the school community.

## **Community Responsibilities**

- To ensure effective dialogue with parents in accordance with school policies.
- Support promotional outdoor education and learning events.
- To write reports on individual students on their progress in their relevant subject in accordance with the school reporting policies and timetables
- To liaise with external agencies and employers as necessary
- To develop our relationship with other schools and the wider community, this is particularly important as staff and students are considered ambassadors for the School during trips, and expeditions.

This is a full time, year round post, but we expect the majority of the hours to be worked during term time on an annualised basis.

## PERSON SPECIFICATION

Attributes	Essential	Desirable	Assessment Method
Experience	<ul style="list-style-type: none"> <li>• Experience of delivering outdoor and adventure learning activities in an educational establishment, outdoor education centre or outdoor and adventure learning organisation.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working in a variety of outdoor and adventure and learning settings.</li> <li>• Experience of team, programme and equipment management.</li> <li>• Experience of working in education, specifically with children aged 5-18, and on wilderness expeditions.</li> </ul>	Application form and interview
Education and qualifications	<ul style="list-style-type: none"> <li>• Mountain Training MCI and/or WML</li> <li>• Additional qualification(s) and/or awards in at least one other activity. Activities could include:               <ul style="list-style-type: none"> <li>- Paddlesports</li> <li>- Climbing &amp; Mountaineering</li> <li>- Mountain Biking</li> <li>- Coasteering / Canyoning</li> <li>- Surfing</li> <li>- Sailing</li> </ul> </li> <li>• Current Relevant First Aid Qualification</li> <li>• Full clean driving licence with DI, DI+E</li> </ul>	<ul style="list-style-type: none"> <li>• A range of coaching and leadership awards that would allow for the delivery of a comprehensive programme of activities.</li> <li>• DoFE Accreditation.</li> <li>• A degree in Outdoor Education or related subject.</li> </ul>	Application form
Skills & Abilities	<ul style="list-style-type: none"> <li>• Developed interpersonal skills.</li> <li>• Efficient IT and multimedia skills.</li> <li>• Motivated and enthusiastic.</li> <li>• Experience of successful team working and be committed to a team-based approach.</li> <li>• Exceptional organisational and planning skills. Excellent timekeeping and attendance records.</li> <li>• Ability to prepare and deliver session and activity plans/activities that meet curricular requirements.</li> </ul>	<ul style="list-style-type: none"> <li>• Developed administrative ability and skills including the efficient use of Google Docs, Google Classroom and other IT systems.</li> <li>• Technical knowledge and understanding of equipment for a variety of outdoor activities.</li> <li>• The skills to deal with basic equipment maintenance and technological problems.</li> </ul>	Application form and interview
Personal Qualities	<ul style="list-style-type: none"> <li>• Conscientious and diligent, with excellent attention to detail.</li> </ul>	<ul style="list-style-type: none"> <li>• The ability to use a range of coaching approaches and techniques to ensure</li> </ul>	Application form and interview

	<ul style="list-style-type: none"> <li>• Enthusiastic, diplomatic and calm under pressure.</li> <li>• A proven track record of strong working relationships with students colleagues and customers.</li> <li>• A positive and proactive attitude to manage a high volume of work.</li> <li>• Flexible, with a can-do attitude.</li> <li>• Someone who creates a positive and cooperative working environment.</li> <li>• A commitment to Gordonstoun's unique educational ethos.</li> <li>• A commitment to doing the best for students from diverse cultural backgrounds.</li> </ul>	all students have the same opportunities to engage, develop and progress.	
Child protection	<ul style="list-style-type: none"> <li>• Suitable to work with children.</li> <li>• A full PVG check will be completed on the successful candidate.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working with children and young people.</li> </ul>	References PVG check