



# GORDONSTOUN

Broader experiences, broader minds



## HEAD OF SCIENCE JOB DESCRIPTION

**Reports to:** Deputy Head Curriculum

**Job purpose:**

The Head of Science will be a sector expert and will;

- promote academic and intellectual development across all disciplines;
- lead teachers in implementation of curriculum and instructional practices that result in exceptional student achievement and teaching;
- be responsible for the day to day smooth running of the Science Department.

The post holder will be a member of the Heads of Department committee and expected to promote best practice in all areas of science. The Head of Science will predominantly manage the delivery of the Science Curriculum across Years 7 to 13 and provide support for the delivery of Science in the Junior School.

Applications are welcome from teachers of Biology, Chemistry and Physics, with recent and relevant management experience.

**Duties Include:-**

- Ensuring students achieve their full potential through management of effective monitoring and intervention strategies
- Ensuring parents are well informed about their child(ren)'s progress
- Facilitating a challenging curriculum for all students by overseeing the development of effective Programmes of Study in Science (including academics, activities, and out of the classroom learning opportunities)
- Constantly seeking ways to improve student achievement and wellbeing, as well as efficiency and support for colleagues
- Assists in planning and delivering induction for new members of the team and to oversee any required quality assurance measures
- Being a key point of contact, including proactive communications, reports and query handling (staff, students and parents) for Science
- Maintaining knowledge of post 16 opportunities in Science and providing guidance to students
- Contributing to the support of Oxbridge candidates and School's curricular programme include a programme of visits and trips both in the UK and overseas
- Ensuring all tasks are completed in a timely fashion, to high standards and in accordance with all external protocols and school procedures
- Adhering to (and, as required, developing) internal systems and policies
- Accountable for Health and Safety in Science
- Takes on other duties and responsibilities as assigned