

**General Catering Assistant  
Person Specification**

Attributes	Essential	Desirable	Assessment method
Education and qualifications	<ul style="list-style-type: none"> <li>No Formal qualification</li> </ul>	<ul style="list-style-type: none"> <li>REHIS Elementary food hygiene certificate</li> <li>Driver</li> </ul>	Application form Sight of Qualifications at interview
Knowledge	<ul style="list-style-type: none"> <li>An understanding of Food Hygiene</li> <li>An understanding of Health and Safety</li> </ul>	<ul style="list-style-type: none"> <li>To have worked in a Catering environment previously</li> </ul>	Application form Interview
Skills and experience	<p>To be able to</p> <ul style="list-style-type: none"> <li>Surpass the expectations of our customers (either students, staff and visitors)</li> <li>Recognise opportunities for improvement in the level of service offered and act on them</li> <li>Provide a professional standard of service</li> </ul>	<ul style="list-style-type: none"> <li>To be able to illustrate how to provide 1<sup>st</sup> class service</li> </ul>	Application form References Interview Task
Personal skills and qualifications	<ul style="list-style-type: none"> <li>A commitment to Gordonstoun's unique educational ethos</li> <li>Flexible, with a can do attitude</li> <li>Someone who creates a positive and cooperative working environment</li> <li>Being on time</li> <li>Dressed in clean smart uniform</li> <li>Listening to instructions and advice</li> <li>Asking questions if unsure</li> <li>Being polite and respectful to customers and colleagues</li> <li>Being part of the Team</li> </ul>		
Child protection	<ul style="list-style-type: none"> <li>Suitable to work with children</li> <li>A full PVG check will be completed on the successful candidate</li> </ul>	<ul style="list-style-type: none"> <li>Experience of working with children or young people</li> </ul>	References