



# GORDONSTOUN

Broader experiences, broader minds

## SPORTS COACH JOB SPECIFICATION

### JOB PURPOSE

The Sports Coach will be fully involved in the coaching of many different sports at all levels in the Senior and Junior Schools as experience and opportunity permits. He/she will also be involved in the PE classroom programme and in sports administration. He/she is directly responsible to the Sport & Activities Co-ordinator for all aspects of his/her work apart from pastoral and general duties.

### SPORT DISCIPLINES DESIRED

There are a number of opportunities available for next year in the sport and applications would be considered in all areas of our school sport. In particular we would welcome;

- Hockey – UKCC Level 2 qualified, with umpiring experience and qualification
- Netball – UKCC Level 2 qualified, with umpiring experience and qualification
- Swimming – ASA Level 1 Swim Coach or other recognised Swim Teacher/Swim Coach qualification, Qualified RLSS, Qualified NPLQ, Qualified RLSS Trainer/Assessor
- Rugby - UKCC Level 2 qualified, with refereeing experience and qualification
- Football – FA/SFA Level 1 qualified with refereeing experience and qualification
- We would also welcome applications from Qualified Coaches with a background in Athletics, Tennis, Basketball, Squash etc
- Full UK driver's license
- First aid qualification

While the Sports Coach role would be specific to one sport, experience and qualifications in a number of the above would be desired, due to changing sports dependent on given term.

### AREAS OF RESPONSIBILITY

#### Sports Coaching – The Sports Coach will:

- Coach sport and other activities in both Senior and Junior Schools
- Supervise teams in both home and away fixtures
- Assist with sporting activities in the evenings and at weekends.
- Create sport programmes to further the progress of our elite athletes.

**PE Classroom Programme – The Sports Coach will:**

- Assist with the provision of core PE lessons
- Assist with the cover of lessons for absent staff
- Invigilate examinations as required

**Administration – The Sports Coach will:**

- Be involved in the administration of matches – hosting etc
- Be involved in the operation of the Sports Centre at certain times
- Attend meetings held for Sports Coaches

**Extent of Responsibilities/Workload - On a regular basis the Sports Coach will:**

- Provide activities in the afternoons Monday to Friday and Senior School activities on Saturday
- Take evening activities in the Sports centre on three evenings per week, Monday to Friday
- Be on the Duty Sports Coach rota in the evenings.
- Be involved in sports based activities, including inter-house sporting events on Sundays
- Be on a rota for covering the Sports Centre during Leave-out Weekends
- Assist with PE lessons in the academic timetable each week, where required
- Assist to a reasonable degree with lesson cover and invigilation

**Pastoral and General Duties – The Sports Coach will:**

- If the post holder is sufficiently experienced, they may be attached to one of the Board Houses as a Tutor, with the expectation of spending one evening per week in the House
- Assist with staff duties, being assigned to the various duty teams
- Attend Chapel at least twice a week
- Attend full Staff Meetings in the Senior School
- Attend major School functions
- All other reasonable duties as directed

**Accommodation**

- A room or flat may be available in single accommodation at a nominal charge.
- This will have to be vacated within three days of the end of the Summer Term, to allow Summer school to use the building.
- All meals are provided free of charge in the School refectory during term time.

**Salary and Terms**

The post is initially from the start of the Autumn term until the end of the Summer Term with the potential to extend beyond depending on the skills and experience of the post holder. The salary is paid monthly at the rate fixed for the year.